

The City of Pelham

MINUTES OF THE WORK SESSION

December 12, 2024 – 6:30 p.m. – Council Chambers

PRESENT:

Mayor James Eubanks
Mayor ProTem, Rhonda Brown
Council Member Bennett Adams
Council Member Fredrick Davis
Council Member Bobby Robinson
Council Member Cody Shiver
Council Member, Mistry Troutman
City Manager, Christian Drake

Police Chief, Nealie McCormick
Economic Development Director, Cameron Harris
Accounts Payable Clerk, Jasmine Riddle
Enterprise-Journal, Randy Wind

With a quorum present, Mayor Eubanks called the meeting to order at 6:32p.m. Council Member Troutman provided the opening prayer.

CITIZEN'S COMMENTS

There were no citizen comments.

APPROVAL OF MINUTES

Minutes for approval: November 21, 2024, Council Meeting
December 12, 2024, Work Session

This will be an **ACTION ITEM**.

DEPARTMENT REPORTS

A review of all department reports. City Manager Drake highlighted several completed and upcoming projects: a sidewalk survey has been completed for the downtown area to identify problem areas, visioning sessions will be held for Twitty Park and the Donnie Cochran Community Center after the new year, bids for the retaining wall project near Pleasant Grove Baptist Church on Love Street will be awarded in January, and an infrastructure project on Burum Street will begin to fix a washed out portion of the road.

FINANCIAL REPORT

A review of the financial report.

RESOLUTION ESTABLISHING END OF YEAR SALARY SUPPLEMENT

City Manager Drake presented a resolution 12-12-24-01 for Councils approval. The purpose of this resolution is to award City of Pelham employees a salary supplement that has been employed for at least one year. The supplement will be given in the following time of service tiers and amounts:

Years of Service	Amount
1-4 years	\$350.00
5-9 years	\$400.00
10-14 years	\$450.00
15-19 years	\$500.00
20-24 years	\$550.00
25-29 years	\$600.00
30+ years	\$600.00 (cap)

Council Member Adams made a motion to approve resolution 12-12-24-01 to give City of Pelham employees an end of year supplement at the years of service and amounts presented, **seconded by Council Member Davis.**

After discussion, **Council Member Adams amended his motion** to include a year of service and amount cap of 30 years at \$650.00, **seconded by Council Member Davis. The vote was unanimous.**

ANNUAL CALENDAR

City Manager Drake presented the proposed holiday and Council meeting calendars for 2025.

City Manager Drake is recommending the Council approve the proposed holiday and Council meeting calendars for 2025.

This will be an **ACTION ITEM.**

BOARD APPOINTMENTS

City Manager Drake presented a list of board appointments for the Pelham Downtown Development Authority/Pelham Development Authority. Janet Haro and Jeremy Hege have been recommended for approval to serve terms from 2025-2031.

City Manager Drake also presented a list of the current Council representation on several boards:
Pelham Main Street: Council Member Troutman
DDA/PDA: Mayor James Eubanks
Chamber of Commerce: Mayor Pro Tem Rhonda Brown
Recreation Board: Council Member Davis

City Manager Drake is recommending the Council approve the recommended board appointments.

This will be an **ACTION ITEM**.

ELECTION ORDINANCE

City Manager Drake presented an ordinance to establish the qualifying fees and state the seats that will be up for election in 2025. The seats that will be up for election are School Board District 1, School Board District 2, City Council District 1, and City Council District 2. The qualifying fees will be \$72.00 for City Council seats and \$36.00 for School Board seats.

City Manager Drake is recommending the Council adopt the resolution establishing the qualifying fees and open seats for the 2025 election.

This will be an **ACTION ITEM**.

ADJOURN


Mayor Eubanks declared the meeting closed at 7:24 p.m.



Mayor, James Eubanks

AUTHENTICATED:

This 19th day of December 2024



Jasmine Riddle